

2014-2015 Verification Worksheet

Your FAFSA application was selected for review in a process called "Verification." The Federal law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or a Financial Aid Administrator of Seton Hill University may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible to avoid any delay of your financial aid.

What you should do

1. Talk to your financial aid administrator if you have questions about completing this worksheet.
2. Complete and sign this worksheet.
3. Submit this completed worksheet, tax transcripts obtained directly from the IRS*, and any other documents your school requests to your financial aid administrator.

**Starting with the 2012-13 academic year we can no longer accept copies of your tax return(s). You must request a copy of your tax return transcript directly from the IRS and submit this transcript to the Financial Aid Office.*

A. Student Information

Last name	First name	MI	Social Security Number
Address			SHU ID #
City	State	ZIP Code	Date of birth
			Phone number (include area code)

B. Family Information

- List the people in your household, including:
- yourself, and your spouse if you have one, and
 - your children, if you will provide more than half of their support from July 1, 2014 through June 30, 2015, even if they do not live with you, and;
 - other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2014 through June 30, 2015.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, who will be attending at least half time between July 1, 2014 and June 30, 2015, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College	Undergrad or Graduate student
Missy Jones (example)	18	daughter	Central University	undergrad
		Self	Seton Hill University	

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institution may be inaccurate.

C. Student's Tax and Income Information

Check here if you will not file and are not required to file a 2013 U.S. Income Tax Return.

1. If you did not file and are not required to file a 2013 Federal income tax return, list below your employer(s) and any income received in 2013 (use the W-2 form or other earnings statements if available). Submit a copy of your W-2 form(s) with this worksheet.

Sources	2013 Income
	\$
	\$
	\$

2. Funds received for child support and other untaxed income. (See Question 44 of the Free Application for Federal Student Aid (FAFSA).)

Sources of Untaxed Income	2013 Amount	Sources of Untaxed Income	2013 Amount
a. Child Support	\$	d. Education Credits	\$
b. Workman's Compensation	\$	e. Payments to Tax-deferred Pensions and Retirement Savings	\$
c. Untaxed Pensions Received	\$	f. Other:	\$

3. The student certifies that a member of the student's household received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) sometime during 2012 or 2013? YES NO

Note: If we have reason to believe that the information regarding the receipt of Snap benefits is inaccurate, we may require that you submit documentation from the agency that issued the SNAP benefits in 2012 or 2013.

D. Spouse's Tax and Income Information

Check here if your spouse will not file and is not required to file a 2013 U.S. Income Tax Return.

1. If your spouse did not file and is not required to file a 2013 Federal income tax return, list below your spouse's employer(s) and any income received in 2013 (use the W-2 form or other earnings statements if available). Submit a copy of your spouse's W-2 form(s) with this worksheet.

Sources	2013 Income
	\$
	\$
	\$

2. Funds received for child support and other untaxed income. (See Question 44 of the FAFSA.)

Sources of Untaxed Income	2013 Amount	Sources of Untaxed Income	2013 Amount
a. Child Support	\$	d. Education Credits	\$
b. Workman's Compensation	\$	e. Payments to Tax-deferred Pensions and Retirement Savings	\$
c. Untaxed Pensions	\$	f. Other:	\$

E. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. If married, spouse's signature is optional.

WARNING:

Purposely giving false or misleading information on this worksheet may render you ineligible to receive financial aid and result in fines, prison time or both.

Student Date

Spouse Date