



Seton Hill University gives public notice that the following categories constitute “directory information” and may be released to any inquirer unless it is received from the student, not later than the last day of drop/add period:

- | | |
|---|---|
| Name | Major field of study and class level |
| Address (<i>local and home</i>) | Dates of attendance |
| Telephone Number (<i>local and home</i>) | Weight (<i>athletic team members only</i>) |
| Place and date of birth | Height (<i>athletic team members only</i>) |
| Participation in officially recognized activities and sports | Degrees |
| Previously attended educational institutions | Honors and awards |

I want to exercise my right of non-disclosure. Directory information may not be released to third parties.

Return to the Dean of Students Office if directory information is not to be released:

I, , exercise my right to privacy and state that the following categories of directory information (specify, using list below)

- | | |
|--|--|
| <input type="checkbox"/> Name | <input type="checkbox"/> Major field of study and class level |
| <input type="checkbox"/> Address (<i>local and home</i>) | <input type="checkbox"/> Dates of attendance |
| <input type="checkbox"/> Telephone Number (<i>local and home</i>) | <input type="checkbox"/> Weight (<i>athletic team members only</i>) |
| <input type="checkbox"/> Place and date of birth | <input type="checkbox"/> Height (<i>athletic team members only</i>) |
| <input type="checkbox"/> Participation in officially recognized activities and sports | <input type="checkbox"/> Degrees |
| <input type="checkbox"/> Previously attended educational institutions | <input type="checkbox"/> Honors and awards |

not be released to any inquirer without my prior written permission during the academic year in which this form is filed. I understand that I must file another refusal to disclose every year in which I wish to exercise this right.

If this form is not returned by the last day of the drop/add period, Seton Hill University may disclose “directory information” as specified to any member of the public.

Signature _____

Date _____

Please see the Student Records section of the Student Handbook for the complete Family Educational Rights and Privacy Act (FERPA) policy.