

SHU Community Music Program

Private Music Lesson

Registration Form



Please complete all information and return with payment to:
Seton Hill University
Community Music Program,
One Seton Hill Drive
Greensburg PA 15601
724-552-2923

Please do not copy, scan, fax or email this form to Seton Hill University. US Mail or hand delivery in a sealed envelope is acceptable.

Student/Family Contact Information

Student Name _____

Parents _____

Address _____

City/Zip _____

Home Phone _____

Alternate Phone _____

Person at Alt Phone _____

Email _____

Birthdate _____

School _____

Grade _____

Instructor/Lesson Information

Instrument _____

Music Instructor _____

Number of Lessons Purchased circle one)

(Note: 16 and 13-Fall or Spring only)

16 13 10 7

Duration of Lessons (circle one)

30min 45min 60min

LESSON FEES: Use the chart on the back to determine total fee and discount (if applicable). The total fee **must be paid before** the first lesson of any 10 or 7 week session. The total fee or half the fee must be paid before the first lesson of any 16 or 13 week session, with the balance due by mid-semester. Note: Current tuition amounts are listed on the back and on the website: www.setonhill.edu/cmp

TOTAL FEE DUE: _____

Discount: (if applicable) _____

AMOUNT PAID: _____

OFFICE USE ONLY: (do not write in this box)

Payment:

Method:

NEW POLICIES

A **billing fee of \$15** may be added to your account if it becomes necessary to bill for unpaid lesson fees or if a student takes a lesson before it has been paid for. **The returned or NSF check fee** has increased to \$50.

PLEASE NOTE REFUND POLICY AND YOUR FINANCIAL RESPONSIBILITIES: For private lessons, no refunds will be made after the fourth lesson. Before the fourth lesson of any session, paid tuition will be refunded for any unused lessons. After the fourth lesson students are responsible for the full fee. **Collections and Bankruptcy:** the student is responsible for all collection costs, including attorneys' fees and other charges, necessary for the collection of any amount not paid when due.

Signature _____

Date _____

Contents below this line are shredded once the transaction is processed

CREDIT CARD INFORMATION (please print)

Card Type: ___ MasterCard ___ VISA ___ Discover ___ American Express ___ Diners Club® ___ JCB®

Cardholder's Name as it appears on the card: _____

Card Number: _____

Card Expiration Date: _____ CVV (security code): _____

Cardholder's Statement Address: _____

Cardholder's Signature: _____ Date: _____

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2018-2019

**Semester
Schedules
Information
and policies
available online at**

setonhill.edu/cmp

724-552-2923

Community Arts Program

2018-2019 Private Music Lesson Tuition			
	University Faculty	CMP Faculty	Student Teacher
16 Lessons (Fall or Spring)			
30 minutes (16/30)	\$ 392.00	\$ 328.00	\$ 268.00
45 minutes (16/45)	\$ 588.00	\$ 492.00	
60 minutes (16/60)	\$ 784.00	\$ 656.00	
13 Lessons (Fall or Spring)			
30 minutes (13/30)	\$ 318.50	\$ 266.50	\$ 217.75
45 minutes (13/45)	\$ 477.75	\$ 399.75	—
60 minutes (13/60)	\$ 637.00	\$ 533.00	—
10 Lessons (any semester)			
30 minutes (10/30)	\$ 245.00	\$ 205.00	\$ 167.50
45 minutes (10/45)	\$ 367.50	\$ 307.50	—
60 minutes (10/60)	\$ 490.00	\$ 410.00	—
7 Lessons (any semester)			
30 minutes (7/30)	\$ 171.50	\$ 143.50	\$ 117.25
45 minutes (7/45)	\$ 257.25	\$ 215.25	—
60 minutes (7/60)	\$ 343.00	\$ 287.00	—

NEW POLICIES

A billing fee of \$15 may be added to your account if it becomes necessary to bill for unpaid lesson fees or if a student takes a lesson before it has been paid for.

The returned or NSF check fee has increased to \$50.

AVAILABLE DISCOUNTS

1. Additional family member or additional instrument discount 5%

This discount will be deducted from the tuition of any additional family members beyond the first student or from the tuition of the student studying an additional instrument beyond their first. All students/family members must be currently studying through the Community Music Program and all on the same account.

2. Senior Citizen discount (age 65+) 5%

This discount is available to any student age 65 or older studying through the Community Music Program. (proof of age may be required)

3. Seton Hill University employee discount 10%

This discount is available to any current SHU employee or their spouse/children studying through the Community Music Program. (current SHU ID may be required)

Discount Policy

- Discounts cannot be combined, only one discount can be applied to an account.
- Accounts must be current for discount to be applicable
- We reserve the right to discontinue any discount if tuition fees are past due or if a student or family member discontinues private lessons making the discount invalid.
- Discounts are applicable to music lesson tuition fees only. (not available on materials, books, etc.)